Kristy Kilbourne

MCIP, RPP

Senior Planning Associate



Kristy Kilbourne (MCIP, RPP, AICP) is an experienced Registered Professional Planner and brings 15 years of professional experience in planning, policy, strategic initiatives, project management and public and government relations, to her projects at the firm.

Before shifting into consulting, Kristy worked at a number of municipalities in the Greater Toronto Area, in a variety of planning capacities and roles where she led and contributed to a wide range of planning studies, policy reviews, strategic initiatives, and development application reviews.

Professional Positions

Senior Planning Associate
R.E. Millward + Associates
(2024 - Current)

Principal
Capacity Urban
(2022-Current)

Principal Planner, Policy, Policy and Geomatics and City Development
City of Pickering
(2020-2022)

Senior Planner/Project Planner
Regional Municipality of Durham
(2017-2020)

Planner II, Sustainability, Heritage, Downtowns and Community Development
Town of Whitby
(2014-2017)

Contract Planner, Special Projects
Municipality of Clarington
(2012-2014)

Green Innovation Partnerships Coordinator, Economic Development and Culture
City of Toronto
(2012)

(Acting) Sustainability Coordinator
City of Pickering
(2010-2011)

Policy Development, Zoning, and Implementation

PARC Affordable Housing Project
1499-1501 Queen Street West (November 2025 - March 2026)
R.E. Millward + Associates worked with DTAH Architects to create both a planning rationale and housing issues report in support of a 141-affordable housing and mixed-use development. Kristy worked on Provincial Policy direction and alignment with OPA and ZBA's within the reports.

Richmond Hill Zoning By-law
City of Richmond Hill (2024 - November 2025)
R.E. Millward + Associates is undertaking research and analysis to provide recommendations on how to bring Richmond Hill's current 41 "parent" Zoning By-laws into a single harmonized city-wide zoning by-law as well as conformity with the City of Richmond Hill's Official Plan (OP) and other recently updated regional and provincial policies. Other work regarding this project includes a detailed analysis of the Employment Lands schedule for the City. Kristy is supporting the overall project managment, coordination of sub-consultants, and key deliverables for the Comprehensive Zoning By-law Update.

Selected Past Professional Experience

Principal
Capacity Urban (2022 – Present)
Kristy provides professional planning advice and services for public and private sector clients on a variety of planning projects including: providing project management and independent professional planning advice for the City of Belleville's West Belleville Secondary Plan Update (Dillon Consulting – Lead) and the Bell Boulevard and North Front Street Corridor Study (Fotenn Planning + Design – Lead), West Belleville Secondary Plan Community Facility Study (Sierra Planning and Management – Lead); Policy Analysis and Recommendations Report for Ramey Road Gateway Economic Centre, City of Port Colborne (sub-consulting for Land Pro Planning Solutions); and a variety of privately-initiated development applications across Toronto and Ontario.

Principal Planner, Policy, Policy and Geomatics, City Development
City of Pickering (2020-2022)
Kristy lead the implementation of the Kingston Road Corridor and Specialty Retailing Node Intensification Plan including the preparation of a implementing official plan policies and draft zoning. Through this project, Kristy worked collaboratively with agencies, landowners, and the public, to work toward the achievement

Kristy Kilbourne Master in Environmental Studies (Planning)

Environmental Studies (Planning) BA (Hons.)
Senior Planning Associate

R.E. MILLWARD + ASSOCIATES LTD

Education

Master in Environmental Studies (Planning)
Specialization: Urban and Regional Planning
York University
(2013)

Bachelor of Arts (Honours)
Environmental and Resouce Studies
Trent University
(2009)

Memberships

Canadian Institute of Planners
Full Member (MCIP)

Ontario Professional Planners Institute
Full Member (Registered Professional Planner)

American Planning Association
International Member

American Institute of Certified Planners
Certified Planner (AICP)

Urban Land Institute (Toronto Chapter)
Associate Member

Awards

Ontario Professional Planners Institute – 2021 Recipient of the Member Service Award for outstanding contributions to the Ontario Planning Profession

Economic Developers Council of Ontario – 2020 Planning and Strategic Development Award (Urban – Over 100,000 Population) for "Growing Resilience: Durham Region Agriculture Sector Climate Adaptation Strategy"

of shared objectives and goals. In this role, Kristy also provided input into key initiatives including Durham Region's Municipal Comprehensive Review, the City's Comprehensive Zoning By-law Update, Transportation Master Plan, the City's Integrated Sustainable Development Standard and other projects and initiatives. Kristy additionally reviewed, assessed implications, and prepared comments on behalf of the City in response to Environmental Registry proposals and external agency (e.g. Metrolinx, Parks Canada) requests for comment.

Senior Planner/Project Planner, Policy Planning and Special Studies
Regional Municipality of Durham (2017-2020)
Kristy lead two project teams comprised of planners and supporting technical staff in conducting policy review, analysis, and formulation for Durham Region's Municipal Comprehensive Review, including preparation of Background Discussion Papers, as well as led a Conservation Authorities Working Group comprised of staff from 5 conservation authorities. Kristy's role also included providing comments on Area Municipal development applications and processing Regional Official Plan Amendment and Severance applications. Kristy lead the development of the Region's award-winning Agricultural Sector Climate Adaptation Strategy including overseeing an expert task force, comprehensive stakeholder engagement process, and obtaining Regional Council approval. Additionally, Kristy provided support for Economic Development and the CAO's Office, including playing a key role in the development of the regional broadband strategy, climate change adaptation plan implementation, and participating on leadership teams for other significant Regional initiatives. Additional work during Kristy's role was monitoring and responding to requests for comment on Provincial, area municipal, and conservation authority policy and planning initiatives including draft guidance materials and update of watershed plans; and acted as the staff liaison to the Durham Agricultural Advisory Committee.

Planner II, Sustainability, Heritage, Downtowns, and Community Development
Planner, Long Range and Policy Planning
Town of Whitby (2014 – 2017)
During this role, Kristy conducted policy review, analysis, and formulation, including playing a large role in the advancement and completion of the Whitby Official Plan Review and Secondary Plan Updates. Additionally, Kristy's work included reviewing and providing comments on legislation and policy changes including the Provincial Land Use Plans Review, changes to the Planning Act, affordable housing policy, as well as planning applications and correspondence from adjacent municipalities and other agencies. Kristy was responsible for long range monitoring and reporting initiatives (population/housing/employment land inventory), research, and special projects;
Additionally, Kristy maintained the municipal heritage register, processed heritage-related development applications and heritage permits, and administered community improvement and heritage grant/rebate programs and acted as the staff liaison for the municipal heritage committee.

Contract Planner, Special Projects
Municipality of Clarington (2012-2014)
Kristy worked on special projects including: the Clarington Official Plan Review, the municipal land acquisition strategy, development of a cross jurisdictional "environment first" future land use plan for Port Granby Lands (federal low-level radioactive waste site) and developing and implementing a heritage salvage strategy in partnership with the Ontario Ministry of Transportation and the municipal heritage committee for the Highway 407 East Project.

Kristy Kilbourne Master in Environmental Studies (Planning)
Environmental Studies (Planning) BA (Hons.)
Senior Planning Associate

R.E. MILLWARD + ASSOCIATES LTD

Selected Professional Development Courses and Certificates

Indigenous Canada
University of Alberta (2020)

Managment Skills
Regional Municipality of Durham (2019)

Planner as Facilitator
Ontario Professional Planners Institute (2017)

Planner at the Ontario Municipal Board
Ontario Professional Planners Institute (2016)

Community Service and Professional Activities:

Urban Land Institute Toronto Chaper
Mentorship Program Organizing Committee Member
(2022- Present)

Professional Standards Board Member
Communications-Sub-Committee
(2019- 2022)

Ontario Professional Planning Institute Member
Planning Issues Strategy Group
(2019- 2022)

Oak Ridges District Leadership Team
Chair and Vice-Chair
(2018- 2024)

Canadian Institute of Planners
Plan Canada Editorial Committee
(2019-2023)

Additional work within this role included supporting the development review team by processing zoning by-law amendments and site plan applications. Kristy also assisted with Clarington's heritage and agricultural advisory committees and three community improvement plan liaison groups. Additionally, Kristy coordinated and administered heritage, community improvement, and environmental stewardship programs.

Green Innovation Partnerships Coordinator, Economic Development and Culture
City of Toronto (Summer 2012)

(Acting) Susutainability Coordinator, Office of Sustainability
City of Pickering (2010-2011)